

CRITERIA FOR APPLICATION OF BACK-TO-BACK NON-PREFERENTIAL CERTIFICATES OF ORIGIN (B2B NPCO)

- Manufacturers or traders registered with Suruhanjaya Syarikat Malaysia (Companies Commission of Malaysia)
- Products must follow the guideline imposed by MITI for B2B NPCO

MANUFACTURERS/TRADERS

STEP 1 – Registration as CO Customer

- 1) Certificate of Incorporation / Certificate of Registration in Malaysia under the Companies Act 2016 and Certificate of Change of Name (*if relevant*)
- 2) Director's Statutory Declaration together with Form 49 / Form 14 / Section 58
- 3) Specimen of authorised signatories together with photocopy of NRIC / Passport
- 4) Business Licence and other relevant licences
- 5) Any other documents deemed necessary
- 6) Checklist 1A

STEP 2 – Application for endorsement of Back-To-Back Non-Preferential Certificates of Origin

- 1) Original Certificate of Origin (2 copies, filled, signed & stamped)
- 2) Commercial Invoice (signed & stamped)
- 3) Packing List (signed & stamped)
- 4) Bill of Lading / Airway Bill
- 5) Mandatory and Additional Documents outlined in B2B NPCO Guideline
- 6) Any other documents deemed necessary
- 7) Checklist 1B

Endorsement of Non-Preferential Certificates of Origin will be issued provided the above documents are in order. MICCI reserves the right to reject any application at its sole discretion.

Notes:

- a) MICCI takes minimum 3 working days to review and endorse each B2B NPCO submission
- b) MICCI will only accept applications for endorsement of Non-Preferential Certificates of Origin (NPCO) for shipments **within a month after the date of export.**
- c) Registrations expire on 31st May of each year